

## Mapped in Bangladesh (MiB) Phase II

### Data Collection Questionnaire

(\* Marked questions are mandatory)

Factory ID											Field Officer ID					
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Interview Date	D	D	M	M	Y	Y	Y	Y	Interview Time							
01	Is this factory from the MiB database or are New factory? *								<input type="checkbox"/> Yes	<input type="checkbox"/> No	Confirms if a factory is already covered by MiB Phase 1 (2017-2022).					
02	Do you want to change the Name and Address of the factory? *								<input type="checkbox"/> Yes	<input type="checkbox"/> No	Confirmation of whether the factory name and postal address are to be changed.					
03	What is the official name of the factory? *  (Use BLOCK letter)  Hint: This is the name the company/factory is registered under														The name of the factory and if it is registered under certain entities like].	
04. a	Postal address of the factory								Plot/Holding Number/ Building Name				The formal address (the address used to send/ receive official documents) of the factory and in official documents during export.			
Floor																
Road Number																
Road Name																
Section																
Block																
Village/ Area																

		Ward						
		Union/City Corp.						
		Police Station						
		Post Office						
		Post/ZIP Code						
		Upazila						
		District						
04.b	Factory Address: * (Hint: Factory address according to official document with postal code)							Factory address including the postal code according to the official documents.
04.c	Nearest Landmark*							The nearest landmarks (any significant building, popular point, monument, road, etc.) that help locate the factory easily.
05	Does the factory share its building with other factories/businesses or is it stand-alone? *	<input type="checkbox"/> Stand-alone building	<input type="checkbox"/> Shared building					Confirms if the factory shares its building with other business entities or not.
06	Factory Establishment Year*							The year that the factory chooses as its official launch
07	Since when has the factory been in the existing/current location*							The year when the factory started operating in this current location. If the year is different from the year of establishment, it would mean that the factory was relocated.
08	What is the total floor size in square feet used by the factory? *							The area used for production in square feet of the factory floors occupied by the factory in a building square foot.

09.a	Do you have factory website? *		<input type="checkbox"/> Yes	<input type="checkbox"/> No	Whether the factory has a website which would mean it has an online presence and can be looked up by relevant stakeholders.
09.b	Please mention website link: *(If Q09.a = 1) (Hint: <a href="http://www.xyz.com">www.xyz.com</a> )				The official website link, if there is any.
09.c	Is the factory part of a group of companies/business group? *		<input type="checkbox"/> Yes	<input type="checkbox"/> No	Whether the factory is part of a group of companies or a business group.
09.d	Name of the group* (If Q09.c = 1)				If applicable, the name of the group.
09.e	Does the group that your factory belong to have website? *		<input type="checkbox"/> Yes	<input type="checkbox"/> No	Whether there is any website of the group the factory belongs to.
09.f	If Yes, please mention website link: * (If Q09.e = 1) (Hint: <a href="http://www.xyz.com">www.xyz.com</a> )				The official website, if there is any.
09.g	Does your factory/group have Social Media account/profile? *		<input type="checkbox"/> Yes	<input type="checkbox"/> No	Whether the factory has its presence on any social media sites such as Facebook, Twitter, Instagram, or others.
09.h	If Yes, please provide the link* (If Q11g = 1) (If multiple, then please write separately using “,” (comma) )				Write the social media link, if there is any. For multiple links, use a comma (,) in between links.
10	What is your factory type? * (Multiple response)		<input type="checkbox"/> Woven Garment <input type="checkbox"/> Knit Garment <input type="checkbox"/> Knit Composite <input type="checkbox"/> Sweater <input type="checkbox"/> Washing (RMG) <input type="checkbox"/> Dyeing (RMG) <input type="checkbox"/> Finishing (RMG) <input type="checkbox"/> Others (Please Specify) .....		Types of factories in terms of garments and processes

(For Woven, Knit , Knit Composite, Washing(RMG), Dying(RMG), Finishing(RMG) and Others						
11	What types of process do you perform? * (Multiple response)	<input type="checkbox"/> Cutting <input type="checkbox"/> Sewing <input type="checkbox"/> Finishing and Packing <input type="checkbox"/> Printing <input type="checkbox"/> Embroidery <input type="checkbox"/> Weaving <input type="checkbox"/> Knitting <input type="checkbox"/> Dyeing <input type="checkbox"/> Washing <input type="checkbox"/> Others (Please Specify) .....				Mention the process(es) that takes place in the factory.
If Q11 has Sewing Process						
12	Number of sewing lines					Number of lines in the factory in which sewing takes place.
13	How many sewing machines are there in your factory?					Number of sewing machines.
(For Sweater)						
14	What types of process do you perform as a Sweater Factory? * (Multiple Response)	<input type="checkbox"/> Winding <input type="checkbox"/> Knitting <input type="checkbox"/> Linking <input type="checkbox"/> Trimming and Mending <input type="checkbox"/> Finishing and Packing <input type="checkbox"/> Others (Please Specify) .....				Type(s) of production processes occur in a sweater factory.
15	What type of machinery do you use in your sweater factory? *	<input type="checkbox"/> Jacquard <input type="checkbox"/> Manual <input type="checkbox"/> Both				Type(s) of machinery used in a sweater factory.
16.a	Number of Manual Machine*					Number of manual machines in a factory.
16.b	Number of Jacquard Machine*					Number of Jacquard machines in a factory.
17	What products have your factory been producing in the past one year? * (Multiple response)  (Write the product code from the list: Table 1)					Product(s) produced in the last one-year duration from the survey date. For multiple responses, write the product code from the list: Table 1.

18	In which products do you have expertise? * (Multiple response)  (Write the product code from the list: Table 1)							Product(s) made by the factory has the expertise/specialization to produce.
19	What is the per day production capacity of your factory? *							The amount that can be produced per-day at maximum efficiency.
20.a	How many workers are there in your factory (total) at present? *							Number of workers in the factory who are currently involved with the production process.
20.b	How many male workers are there in your factory at present? *							Number of male workers in the factory who are currently involved with the production process.
20.c	How many female workers are there in your factory at present? *							Number of female workers in the factory who are currently involved with the production process.
21	What are the certifications you have? (Multiple response)  (Write the certification code from the list: Table 4)							Name of the certifications that the factory has so far. Factory certification is given by the organizations that assess a factory in terms of environmental, legal, humanitarian, safety, and other relevant contexts,
22	With which platforms/projects/program your factories are affiliated? (Multiple response)  (Write the platform/project/program code from the list: Table 5)							Name of the platforms/projects/programs that the factory is currently affiliated with.
23	Are you a member of BGMEA?	<input type="checkbox"/> Yes		<input type="checkbox"/> No		Whether the factory has BGMEA membership.		

24	BGMEA Membership number (If Q23 = 1)							Factory's BGMEA membership registration number.
25	Are you a member of BKMEA?	<input type="checkbox"/> Yes			<input type="checkbox"/> No			Whether the factory has BKMEA membership.
26	BKMEA Membership number (If Q23 = 1)							Factory's BGMEA membership registration number.
27	Is your factory registered with Export Promotion Bureau (EPB)?	<input type="checkbox"/> Yes			<input type="checkbox"/> No			Whether the factory is registered under the Export Promotion Bureau (EPB), a Bangladesh government agency under the Ministry of Commerce.
28	Do you have factory license from the Department of Inspection for Factories and Establishments (DIFE)?	<input type="checkbox"/> Yes			<input type="checkbox"/> No			Whether the factory has a license from the Department of Inspection for Factories and Establishments (DIFE) under the Ministry of Labour and Employment
29	Are you affiliated with National Initiative (NI)?	<input type="checkbox"/> Yes			<input type="checkbox"/> No			Whether the factory is affiliated with the National Initiative (NI).
30	Have you been inspected by Accord?	<input type="checkbox"/> Yes			<input type="checkbox"/> No			Whether the factory has been inspected by Accord for safety measures of the buildings based on brands' requirements.
31	Have you been inspected by Alliance?	<input type="checkbox"/> Yes			<input type="checkbox"/> No			Whether the factory has been inspected by Alliance for safety measures.
32	For which market are your products usually produced for?	<input type="checkbox"/> Export Market <input type="checkbox"/> Both			<input type="checkbox"/> Domestic Market			The markets that the products are produced for by the factory.
33	Of your total production in the past one year, what percentage was produced for export market? * (if Q32 = Both)					%		The percentage of total production exported in different countries in the past one year.

34	How do you export? * (Multiple response)  (if Q32= 1 or 3)	<input type="checkbox"/> Direct Export <input type="checkbox"/> Export Through Agent/Buying House <input type="checkbox"/> Subcontract for own factory (under same group) <input type="checkbox"/> Subcontract for other factory		The channels through which products are being exported from the factory.
35	What is the source of fabric/yarn of your production?  (Multiple response)	<input type="checkbox"/> Factory that placed order <input type="checkbox"/> Imported <input type="checkbox"/> Local market <input type="checkbox"/> Buying house <input type="checkbox"/> Local fabric/yarn mill <input type="checkbox"/> Others (Please Specify)		The sources of fabric/yarn used in the production of the factory.
36	Which countries have you been exporting in the past one year? * (Multiple response)  (Write the product code from the list: Table 2)			The countries where the products are being directly or indirectly exported to in the past one year from the survey date.
37	For which brands and labels have you been producing in the past one year? (Multiple answer possible)  (Write the brand code from the list: Table 3)			The brands and labels for whom the factory is producing in the past one year from the survey date.
38	What is the payment method of your customer?  (Multiple response)	<input type="checkbox"/> LC <input type="checkbox"/> TT <input type="checkbox"/> Cash/Check <input type="checkbox"/> Others (please specify) .....		The methods of payment used by the brands/buyers.
39	Does your factory have a Participation Committee (PC Committee)?	<input type="checkbox"/> Yes	<input type="checkbox"/> No	Whether the factory has a Participation Committee (PC Committee).
40	Does your factory have a safety committee?	<input type="checkbox"/> Yes	<input type="checkbox"/> No	Whether the factory has any safety committee.

41	Which of the followings are there in your factory? * (Multiple response)	<input type="checkbox"/> Trade Union <input type="checkbox"/> Accident / Incident Investigate Committee <input type="checkbox"/> Emergency Response Crew Committee <input type="checkbox"/> First Aid Training Committee <input type="checkbox"/> Fire Safety Committee <input type="checkbox"/> None of the above		The bodies and/or committees from the given list that are currently operational in the factory, if any.
42	Does your factory have separate toilet facilities for male and female workers?	<input type="checkbox"/> Yes	<input type="checkbox"/> No	Whether the toilets have been separated for the male and female workers for their convenience.
43	Does your factory provide menstrual hygiene product (e.g. sanitary napkin, pad) for female workers? *	<input type="checkbox"/> Yes, with pay <input type="checkbox"/> Yes, partial pay <input type="checkbox"/> Yes, provided free <input type="checkbox"/> No <input type="checkbox"/> Do not know		Whether the factory provides menstrual hygiene products (e.g. sanitary napkins, pads, etc.) for female workers.
44	Does your factory have day care center for children of your workers?	<input type="checkbox"/> Yes	<input type="checkbox"/> No	Whether the factory has a day care center or such facility where the workers can keep their children during work hours.
45	Does your factory have dining hall facility for your workers?	<input type="checkbox"/> Yes	<input type="checkbox"/> No	Whether the factory has a dining hall facility provided to the workers where they can get a lunch break.
46	Does your factory have Anti-harassment Committee?	<input type="checkbox"/> Yes	<input type="checkbox"/> No	Whether the factory has an Anti-Harassment Committee to receive complaints of harassment cases.
47	Does your factory have maternity leave policy for female workers?	<input type="checkbox"/> Yes, with pay <input type="checkbox"/> Yes, without pay <input type="checkbox"/> No		Whether the factory has a maternity leave policy for female workers in which they get paid during their maternity leave.



48	Does your factory have a doctor or medical assistant to provide treatment and first aid services within the factory premises?	<input type="checkbox"/> Yes	<input type="checkbox"/> No	Whether the factory has a doctor or medical assistant to provide treatment and first aid services within the factory premises.
49	Is your factory associated with any NGO/INGO activities? (Multiple response)	<input type="checkbox"/> No <input type="checkbox"/> Health Program <input type="checkbox"/> Sexual and reproductive health and rights related program <input type="checkbox"/> Financial Literacy program <input type="checkbox"/> Workers Training program <input type="checkbox"/> Skills development of the workers <input type="checkbox"/> Others (Please Specify)		Whether the factory is associated with any NGO/INGOs activities.
50	Does your factory have insurance for the workers?	<input type="checkbox"/> Yes	<input type="checkbox"/> No	Whether the factory provides insurance to the workers.
51	Is your factory associated with any Corporate Social Responsibility (CSR) practices?	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Don't Know		Whether the factory partakes in any Corporate Social Responsibility (CSR) practices and contributes to local and social causes.
52	Whether the factory uses solar panel?	<input type="checkbox"/> Yes	<input type="checkbox"/> No	Whether the factory uses solar panels to generate power.
53	Whether the factory has Effluent Treatment Plant (ETP)?	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Not applicable		Whether the factory has Effluent Treatment Plant (ETP) established for waste-water treatment.
54	What licenses does your factory have? (Multiple response)  (See code in Table 6)			The types of licenses the factory has.
55	Does your factory have fire license?	<input type="checkbox"/> Yes	<input type="checkbox"/> No	Whether the factory has a fire license approved by the

				Government of Bangladesh or other relevant entities.										
56.a	What is the name of your nearest fire station?													Mention the name of the nearest fire station.
56.b	How far is the nearest fire station? * (Estimated distance in Kilometers)	<input type="checkbox"/> 0-1 KM <input type="checkbox"/> 1-5 KM <input type="checkbox"/> 5-10 KM <input type="checkbox"/> More than 10 KM												The approximate distance (in terms of distance/time to reach) of the nearest fire station from the factory.
57.a	What is the name of the medical service where you refer your workers to?													Mention the name of the hospital / clinic / trauma centre / pharmacy / healthcare centre, etc. the workers get referred to.
57.b	How far is the medical service? * (Estimated distance in Kilometers)	<input type="checkbox"/> 0-1 KM <input type="checkbox"/> 1-5 KM <input type="checkbox"/> 5-10 KM <input type="checkbox"/> More than 10 KM												The approximate distance (in terms of distance/time to reach) between that medical service and the factory in kilometers.
58.a	Contact number of the factory (official phone number)	8	8	0										Official cell phone number used when anyone wants to communicate with the factory.
58.b	Name of the official contact person  Hint: Person who is responsible for official communication of the factory													Name of the person who is responsible for official communications on behalf of the factory.
58.c	Designation of the Contact Person													Designation of the official contact person.
58.d	Phone number of the Contact Person	8	8	0										Cell phone number of the official contact person.
58.e	E-mail of the contact person													E-mail of the official contact person.
59.a	Contact number of the factory Management	8	8	0										Cell phone number of designated people representing the factory for

	(preferably owner/ MD/ Proprietor)													further communications, preferably the owner/MD/proprietor.
59.b	Name of the person from management													Name of the person who is responsible for the management of the factory.
59.c	Designation													Designation of the management person.
59.d	E-mail													E-mail of the management person
60.a	Name of the respondent													Name of the person who has answered the questionnaire.
60.b	Designation of the Respondent Hint: For example, Factory Manager, Compliance Manager, HR Manager.													Designation of the person who has answered the questionnaire. Preferably Factory Manager, Compliance Manager, or HR Manager.
60.c	Contact number of the respondent	8	8	0										Contact number of the person who has answered the questionnaire.
60.d	E-mail													E-mail of the person who has answered the questionnaire.
Capture the GPS Coordinates of the factory Hint: Stand outside the building in front of the entrance and capture the GPS location. *														While taking GPS location, please maintain at least 7-10 meter radius for accurate reading.
FO Remarks:														

Please capture the relevant pictures and GPS coordinates of the Factory.



তথ্য দিয়ে সহযোগিতা করার জন্য ধন্যবাদ!



### Codebook

Answer Code: Table 01: Product List		
01= Dress Shirt/ Shirt MB	26= Knitted Garment	51= Cardigan
02= Ladies Shirt/ Blouse & Fashion wear	27= T-Shirt	52= Jumper
03= Jacket	28= Fleece Shirt	53= Muffler
04= Rain Wear	29= Polo Shirt	54= Vest
05= Wind Breaker	30= Ladies Top	55= Romper
06= Wind Suit	31= Tank Top	56= Gown
07= Rain Coat	32= Sports Wear	57= Work Wear
08= Fleece Jacket	33= Jogging Suit	58= Socks
09= Warm-up Suit	34= Play Suits	59= Cap
10= Snow Suit	35= Swim Suit	60= Mask
11= Coat	36= Swim Trunk	61= PPE
12= Blazer	37= Track Suit	62= Others (please specify)
13= Suit	38= Night Wear	
14= Dresses including Uniform	39= Maternity Wear	
15= Children/ Infants Wear	40= Pajama set	
16= Outer Wear	41= Leggings	
17= Overall	42= Under Garment	
18= Coverall	43= Brassiere	
19= Trouser	44= Pantie	
20= Jeans	45= Brief	
21= Pant	46= Coordinate set	



22= Shorts	47= Glove	
23= Slack	48= Mitten	
24= Ski Pant	49= Sweater	
25= Boxer Shorts	50= Pullover	



Answer Code: Table 02: Exporting Country

North America	EU	Asia	Non-Traditional Market
01= Canada	04= Albania	39= Bahrain	69= Algeria
02= Mexico	05= Austria	40= Brunei	70= Argentina
03= USA	06= Belarus	41= China	71= Australia
	07= Belgium	42= Hong Kong	72= Brazil
	08= Bulgaria	43= India	73= Chile
	09= Croatia	44= Indonesia	74= Colombia
	10= Cyprus	45= Iran	75= Libya
	11= Czech Republic	46= Iraq	76= Moistures
	12= Denmark	47= Japan	77= New Zealand
	13= Estonia	48= Jordan	78= Nigeria
	14= Finland	49= Kazakhstan	79= Panama
	15= France	50= Kuwait	80= Paraguay
	16= Georgia	51= Lebanon	81= Peru
	17= Germany	52= Malaysia	82= Russia
	18= Greece	53= Maldives	83= Serbia
	19= Hungary	54= Morocco	84= Somalia
	20= Ireland	55= Myanmar	85= South Africa
	21= Italy	56= Nepal	86= Uruguay
	22= Latvia	57= Oman	87= Zimbabwe
	23= Lithuania	58= Philippines	88= Other Countries
	24= Malta	59= Qatar	
	25= Netherlands	60= Saudi Arabia	
	26= Norway	61= Singapore	
	27= Poland	62= South Korea	
	28= Portugal	63= Sri Lanka	
	29= Romania	64= Taiwan	
	30= Scotland	65= Thailand	
	31= Slovakia	66= UAE	
	32= Slovenia	67= Vietnam	
	33= Spain	68= Yemen	
	34= Sweden		
	35= Switzerland		



	36= Turkey		
	37= UK		
	38= Ukraine		





**Table 03: Customers (Brands, buyers, and others)**

SI	Brand, Buyers Name	SI	Brand, Buyers Name	SI	Brand, Buyers Name
1	adidas	51	Kohl's	101	TEMA ATHLETICS
2	ADLER Czech	52	La Halle	102	Terranova
3	ALCOTT	53	LC Waikiki	103	Tesco
4	Aldi	54	Lee Cooper	104	Tex-Ebo
5	Allura	55	Levi's	105	Tom Tailor
6	American Eagle	56	Li & Fung	106	Tommy Hilfiger
7	Asmara	57	Lidl	107	U.S. Polo Assn.
8	Atlas	58	Lindex	108	Umbro
9	Auchan	59	Lojas Renner	109	UNIQLO
10	BESTSELLER	60	LPP	110	VALENTO
11	BIG STAR	61	M&S	111	Vegotex
12	C&A	62	MANGO	112	Vertbaudet
13	Calvin Klein	63	Matalan	113	VF Corporation
14	Camaïeu	64	Max	114	Walmart
15	Carrefour	65	New Look	115	Wibra
16	CARRY	66	NEW WAVE	116	Woolworths
17	Carter's	67	NEW YORKER	117	Wrangler
18	Celio*	68	NEXT	118	YM Inc.
19	CORA	69	Nike	119	Zara
20	Costco	70	NKD	120	ZXY
21	Cotton On	71	Obaïbi	121	Others
22	Debenhams	72	Orchestra		
23	DeFacto	73	ORSAY		
24	Disney	74	O'STIN		
25	Dunnes Stores	75	Otto		
26	El Corte Inglés	76	OVS		
27	Esprit	77	Peacocks		
28	Etam	78	Pep&Co		
29	FILA	79	Perry Ellis		
30	FOREVER 21	80	Piazza Italia		
31	G&W	81	Primark		
32	Gap	82	Pull&Bear		
33	Gémo	83	PUMA		

34	George	84	PVH		
35	Giant Tiger	85	Ralph Lauren		
36	GUESS	86	Roly		
37	H&M	87	s.Oliver		
38	HEMA	88	Sainsbury's		
39	Hugo Boss	89	Sears		
40	Inditex	90	Sergent Major		
41	J.Crew	91	SKIVA		
42	JACK & JONES	92	SMYK		
43	JCPenney	93	Sonae		
44	Jeans Fritz	94	Springfield		
45	Jules	95	Takko		
46	Jumbo	96	TALLY WEIJL		
47	Kappa	97	TAO		
48	Kiabi	98	Target		
49	KiK	99	Target Australia		
50	Kmart	100	Target Corporation		

**Table: 04 Certifications**

1	Amfori BSCI	10	Organic Blended Content Standard
2	OEKO-TEX	11	Global Organic Textile Standard (GOTS)
3	ISO	12	Global Recycling Standard (GRS)

4	ISO 14001:2015	13	Recycle Claimed Standard (RCS)
5	WRAP	14	Amfori BEPI
6	SEDEX	15	Nordic Ecolabel
7	LEED	16	Others (specify)
8	Bluesign Standard/ Bluesign System (BS)		
9	Organic Content Standard (OCS)		

Table: 05 Platforms/ Projects/ Programs			
1	Betterwork, ILO	8	UNGC
2	Nirapon	9	IFC PACT
3	Zero Discharge Hazardous Chemicals (ZDHC)	10	GRI Index
4	Clean Chain	11	Others (specify)
5	Bhive		
6	3E		
7	Higg Index		

Table: 06 Licenses			
1	Trade License	9	Approved Building Plan



2	Group Insurance with update list	10	Extension Building Approval Plan
3	Bond License	11	Generator Waiver Certificate
4	Import Registration Certificate (IRC)	12	Environment Clearance Certificate
5	Export Registration Certificate (ERC)	13	Boiler Certificate
6	Incorporation Certificate	14	Others (please specify)
7	TIN Certificate		
8	Approved floor layout plan		

## Mapped in Bangladesh (MiB) Phase 2

### RESPONDENT'S CONSENT FORM

Greetings from the Centre for Entrepreneurship Development (CED), BRAC University!

CED-BRAC University is currently working on the Mapped in Bangladesh (MiB) Phase 2, the export-oriented RMG industry mapping project previously known as Digital RMG Factory Mapping in Bangladesh (DRFM-B) / Mapped in Bangladesh (MiB).

The second phase of MiB aims to update factory data on the first-ever digital map for the RMG sector in Bangladesh which is aligned with the nation's Digital Bangladesh mandate.

At present, the map can be accessed here: [www.mappedinbangladesh.org](http://www.mappedinbangladesh.org).

I, Mr/Ms \_\_\_\_\_, have been assigned as a Field Officer to collect data for the project.  
I am cordially inviting you to participate in our data collection and answer the questions about your factory.

The information you provide will be used to update factory data published on the digital map. The map will feature a link exclusively for your factory profile which you can share with your buyers and customers to highlight your online presence.

If you agree to participate in the data collection, please give your consent by signing this document and writing your information (BLOCK letters) in the following table.

<b>Name</b>											
<b>Designation</b>											
<b>Phone Number</b>											
<b>Email</b>											



Factory Name											
Address											

\_\_\_\_\_  
Sign & Date

